

Cataraqui Archaeological Research Foundation

Community Policy

Excerpt from Mandate statement:

“...Members will be kept informed as to the activities of the Foundation through the newsletter and public meetings. Furthermore, members and the public are encouraged to become actively involved in the various projects undertaken by the Foundation.”

Excerpt from Mission statement:

“...Collections will be the subject of study, research and enjoyment for scholars and members of the general public.”

Objective: To be responsible to the community as the custodian of the region’s artifacts and archaeological history, and to work hand-in-hand with the local community.

A) Providing services and programs in keeping with the Foundation’s Mission Statement to meet the needs of the community:

- a) Involve as many sectors of the community as possible in the Foundation’s programs and activities.
- b) Involve all sectors of the community in the Foundation’s decisions that may have an impact on the community and invite participation with each new project with the exception of excavations.
- c) Include members of the community where possible in the Foundation’s activities.
- d) Forge community partnerships within the heritage community and other sectors of the Kingston community whenever possible.

B) To ensure that information regarding the Foundation’s collections and activities are adequately promoted within the community:

- a) To ensure that access to the Foundation’s collections, information, services and programs is available to all members of the community.
- b) The Foundation will have prominently posted hours indicating when it is open to the general public.
- c) Programs and activities will take into consideration the intellectual and physical access needs of individuals in the community

C) The Foundation will have an active volunteer program to encourage community participation that will include:

- a) Clearly indicated volunteer opportunities.
- b) Volunteer recruitment program should be a continual process but not to exceed the resources of the Foundation’s interpretive centre and staff.
- c) Provide appropriate training and supervision while volunteers are on-site and working in any non-public areas.
- d) Provide a safe working environment.
- e) Ensure volunteers are recognized for their contributions to the Foundation.